

Required information from Broker’s employing Contract Processors:

1. Notify Ameritrust of any loan file being processed under contract.

2. List Contract Processors on this form, including full name, NMLS ID, and cell phone number.

3. Maintain individual, non-shared TPO portal logins for each Contract Processor.

4. Add any new Contract Processors to this list and provide notifications.

Broker Information	
First Name:	Last Name:
Broker Company Name:	Company NMLS:

Please list any Contract Processors that your company is currently working with. Ameritrust requires that Contract Processors maintain TPO portal logins that are individual and separate from your own login, or the logins of your loan officers, in-house processors, or other staff. Please provide a cell phone number for any Contract Processor listed below, as this is required for two-factor authentication when accessing the TPO portal.

Broker’s Contract Processor List		
Contract Processor First Name:	Contract Processor Last Name:	
Contract Processor Company:	Processor NMLS:	Cell Phone Number:

Contract Processor First Name:	Contract Processor Last Name:	
Contract Processor Company:	Processor NMLS:	Cell Phone Number:

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Contract Processor Company:	Processor NMLS:	Cell Phone Number:

Check below if all loan file processing is completed by internal employees of your company:

My company does not currently utilize Contract Processors. If this changes, I will notify Ameritrust immediately.

Broker hereby agrees to keep this list current and notify Ameritrust when any loan file is processed under contract.

Broker Signature

Date