

### For Broker and Correspondent Clients

To request VA Sponsorship with Ameritrust Mortgage Corporation, please follow the steps below:

#### STEP 1: Submit Payment

Prepare a check in the amount of **\$100**, made payable to:

**Ameritrust Mortgage Corporation**

Mail the check to the following address:

Ameritrust Mortgage Corporation

2201 Spinks Road, Suite 233

Flower Mound, TX 75022

*Note: Please write "VA Sponsorship Fee" in the memo line of the check.*

#### STEP 2: Send Email Notification

After mailing the check, send an email to [broker.approval@ameritrusttpo.com](mailto:broker.approval@ameritrusttpo.com) and cc your Account Executive.

**Email Subject Line:** VA Sponsorship Request

**Include the following details in the email body:**

- Company Name
- Corporation Address
- Contact Email
- Contact Phone Number
- Company EIN Number
- NMLS Number
- List of states where VA business will be originated
- Date the \$100 check was mailed

#### STEP 3: Confirmation Process

Ameritrust will verify receipt of your payment and submit the sponsorship request to the **Department of Veterans Affairs**.

You will receive confirmation once your sponsorship has been validated.