Broker's Contract Processor List

Required information from Broker's employing Contract Processors:
1.   Being notified of any loan file being processed under contract.
2.   List Contract Processors, with name, NMLS ID, and cell phone number, on this form.
3.   Maintain separate and unshared broker portal logins for each Contract Processor.
4.   Add new Contract Processors to this list and notify as necessary.

Broker Information	
First Name:	Last Name:
Broker Company Name	NMLS:

Please list any Contract Processors that your company is currently working with. Our Company requires that Contract Processors maintain broker portal logins that are individual and separate from your own login, or the logins of your loan officers, in-house processors, or other staff. Please provide a cell phone number for any Contract Processor listed below, as this is required for the two-factor authentication when accessing the broker portal.

Broker's Contract Processor List		
Contract Processor First Name:	Last Name:	
Contract Processor Company:	NMLS:	Cell Phone:

Contract Processor First Name:	Last Name:	
Contract Processor Company:	NMLS:	Cell Phone:

Contract Processor First Name:	Last Name:	
Contract Processor Company:	NMLS:	Cell Phone:

Contract Processor First Name:	Last Name:	
Contract Processor Company:	NMLS:	Cell Phone:

Contract Processor First Name:	Last Name:	
Contract Processor Company:	NMLS:	Cell Phone:

Contract Processor First Name:	Last Name:	
Contract Processor Company:	NMLS:	Cell Phone:

Check below if all loan file processing is completed by internal employees of your company:

[ ]   My company does not currently utilize Contract Processors. If this changes, I will notify immediately.

Broker hereby agrees to keep this list current and notify when any loan files is processed under contract.

_____   _____
Broker Signature   Date